



GUIDELINES FOR APPLICANTS OF FUTURE ISRS MEETINGS:

Applicants for future SRS-meetings may turn in a proposal to the an Executive Committee member of SRS 2 weeks ahead of the next ISRS covering the 10 issues listed below. The applying chairman of the planned ISRS (regularly four years, i.e. two meetings, ahead) should present the proposal on the BoD-meeting during the next ISRS in person.

1. The format, i.e. the number of days should be approximately the same as in the past with an opening ceremony, a break in the middle, workshops in the evening, and plenary speakers, at least two poster sessions, no parallel sessions.
2. The conference hall should seat at least 800 (but judging the membership for 2013 will be difficult).
3. There should be poster board space for up to 600 posters.
4. The city and the time of the year, where and when the symposium should take place, and the proximity to major meetings should be stated.
5. The number of hotel rooms that can be reserved (again up to 800) within walking distance.
6. How frequent are the flights to the city of the planned the symposium.
7. An agreement that the SRS-management office will handle the logistics and the local team will handle the science.
8. The local scientific team and to what extent the BOD will be involved in the review process and the final program construction. It is important to have at least half of the International Scientific Committee being members of the BOD. Travel expenses for final program construction meeting should be included in the expenses for the meeting.
9. A general budget plan on the mix between company, grant support and registration fees. We would like a non-member differential equal to the membership fee.
10. A general plan for announcements, abstract due dates, etc. in the broadest terms.